



September 2023

Dear Zone Treasurers,

Thank you for your service to your Lord, the LWML-MO District and your Zone by serving as Treasurer! If your Zone has elected someone else as Zone Treasurer, please send me their information. Copies of the Zone Treasurer Remit form are available by your Zone President or found posted on the missourilwml.org website.

- **Remit Form:** Please use the Zone Treasurer Remit Form to send funds to me. Include your email address on the form. I will send a reply that the funds have been received.
- **Checks Payable to:** All checks that you send to me must be made payable to **LWML—Missouri District**. Checks made payable to a Zone, I cannot deposit and will be returned or with your permission, destroyed.
- **Monthly Timeline:** Please send all mites, dues, memorials, etc. that you have collected to me before the 25th of the month for the amounts to be included in that month's report. Elaine Froeschle, District Treasurer, sends 25% of the mite totals to "national" LWML. FYI: Missouri LWML biennium ends on April 30, 2024; National LWML biennium ends on March 31, 2025.
- **Dues:** You will receive dues from each society as outlined in your Zone By-Laws. According to the LWML – MO District Standing Rule #F6, *"Each zone shall contribute to the District operating fund at least \$3.00 / member annually by January 15 for the current year"*, but we will take them when you receive them. These monies become part of the District Operating Fund.
- **Semi-Annual Review:** Each January and July, I will email you an Excel spreadsheet for the deposits made for your Zone for the prior six-month period and ask for your review.
- **Quarterly Funds:** Quarterly funds are to be sent directly to me by the Societies. You do not need to keep track of these funds. There is a specific form for Quarterly funds and orders on the missourilwml.org website.

If you have any questions, please give me a call.

God's blessings,

Rita Bryant, District Financial Secretary
8341 Overbrook Road
Leawood, KS 66206
913-488-2855
mr Bryant5@kc.rr.com