

LUTHERAN WOMEN'S MISSIONARY LEAGUE
MISSOURI DISTRICT

Standing Rules

1. Each member of the Board of Directors shall be placed on a direct mailing list for the LWML official publication. (9/17/69)
2. The district shall pay for the official LWML publication subscriptions equal only to the number of society members listed on the latest statistical report. (Amended 9/15/01)
3. The district shall participate in an annual social event for the St. Louis Seminary graduating students and their wives or fiancées to acquaint them with the LWML. The expense of the meal shall be paid by the LWML. (Amended 9/15/88)
4. An honorarium in the amount of \$40.00 shall be given to the auditor. (Amended 9/7/95)
5. Necessary expenses, including essential secretarial help, shall be paid by the district to officers and committee chairmen. Receipts for expenses shall be submitted for reimbursements. (Amended 3/26/87)
6. The district shall pay all expenses incurred by the president or her appointed representative to attend meetings, other than LWML meetings, to which she is invited; e.g. Missouri District convention, LLL convention, etc. (2/3/70)
7. A. The district shall pay expenses of district officers, appointed personnel, committee chairmen, and pastoral counselors to the LWML district convention, the regular Board of Directors meetings, or special meeting. An itemized voucher shall be submitted, with receipts attached, for the following: convention registration fee, train or plane fare, automobile transportation at the rate of 32 cents per mile for driver, lodging, meals and essential cab fare. (Amended 9/17/05)

B. Upon approval of the president, the district shall pay convention registration only, of members of standing and special committees who may be required to take an active part in the district convention. (9/18/99)
8. District shall reimburse zone presidents for travel expenses for regular, special, and pre-convention meetings of the Board of Directors, and for meals and lodging attributed to these meetings. Other expenses connected with attendance at the conventions may be reimbursed by zones. (2/3/70)
9. Attendance at board meetings shall be limited to board members, or their appointed representatives, except by special invitation. (2/3/70)

10. The district will assign two (2) women per room for Board of Directors meetings. If only one woman is in a room, she shall pay the balance of the room. Counselors shall be assigned individual rooms. (3/1/03)

11. Members of standing committees, the Nominating Committee, and other special committees shall be permitted to meet once a year at district expense. If additional meetings are necessary, expenses for meetings shall be reimbursed by district upon prior approval of the president. (9/15/88)

12. The district shall pay expenses for the president or her appointed representative to attend, if possible, one rally of each zone during each biennium.

13. In the event of the death of a member of the Board of Directors or of a past president of the district, the treasurer shall transfer \$50.00 as a memorial from the operating fund to the Endowment Fund. (Amended 2/26/99)

14. The financial secretary shall receive the balance of the convention fund from the district convention treasurer within 30 days from the closing of the convention. The following expenses shall be taken from the balance:

1. expenses and honoraria for the speaker and preachers for worship services;
2. expenses of the LWML representative;
3. printing of ballots;
4. manuals.

Should a deficit occur, it shall be paid from the district operating fund.

(Updated 6/24/06)

15. The district shall pay for a president's pin, to be presented to the newly elected president at the time of her installation. (2/3/70)

16. The district treasurer shall advance an amount up to \$1500 to the zone(s) hosting the district convention in order to establish a convention fund. (Amended 9/23/86)

17. The Board of Directors shall choose speakers for convention sessions. The LCMS Missouri District President shall be asked to be the speaker for the opening worship service of the convention and the senior district counselor shall be asked to be the speaker for the closing service. (9/13/77)

18. Displays at district conventions may be placed by district LWML groups and the Missouri District Mission Board. Other displays may be placed with the approval of the Executive Committee. (Revised 9/7/95)

19. The district shall pay expenses of the archivist-historian to the Concordia Historical Institute conference once during her term, preferably the first year in office.
(Amended 9/17/87)
20. The expenses of two district young women representatives to the LWML convention shall be paid from the mission education fund. (Amended 3/26/87)
21. The president is authorized to purchase a copy of each LWML convention audio-visual aid to be used in the district and to become part of the district's history.
(Amended 9/19/83)
22. The president is authorized to purchase the official picture of the district members attending the LWML Convention. The picture is to remain part of the district's history.
(9/11/73)
23. The district shall assume the expenses of the junior counselor and one elected officer to the LWML convention. The elected officer shall be a newly elected officer, selected by the Executive Committee. (9/19/92)
24. The district shall pay all delegate expenses incurred by the president to the LWML convention which are not paid by LWML. (2/3/70)
25. The district shall purchase the current edition of handbooks for the appropriate officers and chairmen on the Board of Directors. The cost shall be taken from the mission education fund. (9/7/95)
26. Each zone shall contribute to the district operating fund, at least \$1.50 per member annually by January 15 for the current year. (2/28/98)
27. A crisis management plan will be in effect for each Board of Directors meeting and convention. Personnel for the crisis management team will be identified and appointed by the President. A file of health and emergency information forms for each board member will be kept on site by the V. P. of Communications. (9/12/97)
28. Undesignated bequests given to the Missouri District LWML will be placed into the Endowment Fund. (2/28/98)
29. When an LLL representative attends the Missouri District LWML Convention as a guest, the Missouri District LWML will pay for lodging, meal package, and registration. No mileage will be paid. (6/21/02)

(Dates in parentheses reflect the original date the Standing Rule was approved or amended by the board of directors.)